



Covid-19 Back to the office

how to handle the “new normal”

Like many businesses, when Covid-19 became a pandemic, you likely closed temporarily or shifted to remote work where possible, abandoning operations in the classic office setting. Now you may be contemplating resuming operations in a new kind of office, and grappling with a myriad of challenges and concerns.

Our experts are here to assist and guide you through this new, complex framework



Typical challenges faced by our clients

- What laws and regulations should I bear in mind ?
- Which measures must I implement to enable workers to return to work safely, while keeping the risk of contamination as low as possible ?
- What is the best way to communicate these specific circumstances to my employees ?
- How and when can I welcome staff back to the premises ?
- Is the physical layout of my office space suitable ?
- How can I ensure my personal data protection measures remain compliant with the law ?
- How can I organise remote working ?
- How should I handle the increased risk of cyber attacks ?
- What is the best way to handle day-to-day HR matters remotely ?



Our service offering

- Guidance on the applicable laws, regulations and recommendations
- Advice regarding the required measures to enable workers to return to work safely while complying with employment and data protection laws and regulations
- Assistance in the drafting of back-to-work and home-working policies
- Assistance in exchanges with staff representatives
- Advice on how to implement remote working for the long term, taking into account factors specific to Luxembourg
- Guidance regarding electronic signature, document digitalisation, e-archiving and cybersecurity

your contacts



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